

## **Community Leisure Working Party**

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held at Ryedale House, Malton  
on Thursday 5 June 2008

### **Present**

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Councillors: Mrs Cowling (in the Chair), Mrs De Wend Fenton, Mrs Keal, Wainwright and Ms Warriner.

### **In attendance**

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C Chatten, P Cresswell, Miss C Gaynor, Mrs J Holmes and D Summers.

Mr J Wardby - Vice Chairman of Community Leisure Board  
Mrs J Spenceley - Community Leisure Limited  
Mr D Hannah - Matrix Consultants  
Mrs L Mills - Community Leisure Limited

### **Minutes**

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#### **CLWP.50 Welcome and Introductions**

The Chairman welcomed the newly elected representatives to the meeting and appropriate introductions were made.

#### **CLWP.51 Apologies for Absence**

Apologies were received from Councillor Mrs Arnold, Jackson, Hemesley and Mr A Evans, Chairman of the Community Leisure Board.

#### **CLWP.52 Minutes of a Meeting of the Community Leisure Working Party held on 11 March 2008**

The minutes of the last meeting of the Community Leisure Working Party held on 11 March 2008 were presented (previously circulated).

#### **Resolved**

That the minutes of the last meeting of the Community Leisure Working Party held on 5 June 2008 be approved and signed by the Chairman as a correct record.

#### **CLWP.53 Minutes of a Meeting of the Community Leisure Board held on 7 May 2008**

The minutes of the last meeting of the Community Leisure Board held on 7 May 2008 were presented (previously circulated).

The Cultural and Tourism Services Manager referred to item 3 of the Board's minutes relating to the introduction of 'e booking', which to date had not been considered by the Working Party. The matter was to be considered at item 6 of the agenda.

The Cultural and Tourism Services Manager referred to item 10 of the Board's minutes relating to the climbing wall and reported that further information had been requested regarding the community use of the climbing wall. This item was to be considered at item 10 of the agenda.

**Resolved**

That the minutes be noted.

**CLWP.54 Urgent Business**

The Chairman reported that there was one items to be considered as a matter of urgency. The item related to an Intersport for Schools Event.

**CLWP.55 Declarations of Interest**

In accordance with the Members' Code of Conduct Councillor Mrs Keal declared a personal interest in item 10 (Climbing Wall) as her daughters are pupils at Lady Lumley's School.

**CLWP.56 E-Booking**

David Hannah of Matrix Consultants reported that an e-Booking system was an E-Government programme aimed to introduce efficiencies in Local Government by reducing costs and providing a simpler way for the public to interact with local government using new web communication technologies.

Mr Hannah reported that he was currently investigating the possibility of implementing the e-Booking system with the aim of achieving the inclusion of a public access system within the Corporate Plan.

Members raised concern with the allocation of the funding for the implementation of the e-Booking system and requested that a full detailed report be brought back to a future meeting of the Working Party.

**Resolved**

That a full report be brought back to a future meeting of the Working Party.

#### CLWP.57 **VAT Progress Report**

Mr Hannah reported on the situation with regard to VAT and the grant award to Community Leisure. Community Leisure Limited (CLL) was currently investigating the merits of moving away from a grant request to a management fee and the need to become VAT registered. Mr Hannah estimated that savings of up to £20,000p.a could be achieved. Following a detailed discussion, Members were of the opinion that further investigation was required, including discussion with the Council's Financial Services Manager, prior to a further report being presented to the Working Party. It was agreed that following further investigation a report would be submitted to a future meeting of the Working Party.

In addition, Mr Hannah referred to Item 4 of the Community Leisure Limited Board minutes of the 7 May 2008 and reported for information that there could be financial implications for CLL, should any VAT repayments be required.

#### **Resolved**

That a report be submitted to a future meeting of the Working Party.

#### CLWP.58 **Provision of Office Space at Derwent Pool**

The Working Party was reminded that at the meeting held on 22 January 2008, concerns had been expressed regarding the staff facilities at the Derwent Pool and it had been suggested that the Council's Property Manager investigate the position. Following the site visit by Members, the Property Services Manager had been requested to examine the possibility of relocating the staff from the Community Leisure office in Commercial Street, Norton to Derwent Pool and to improve staff facilities.

The Property Manager reported that a meeting had taken place with the Fire Officer when it had been confirmed that it would be possible to provide an office for two members of staff, along with a shower and WC for staff use. Any alterations would be the subject of an application under the Building Regulations

The Property Manager reported that the Property Surveyor would liaise with Community Leisure Limited to produce plans for the new office space.

The Chairman requested that the Property Manager bring a progress report back to a future meeting of the Working Party.

#### **Resolved**

- (a) That the Property Surveyor liaise with Community Leisure Limited regarding the production of plans for the new office space at Derwent Pool
- (b) That a progress report be submitted to a future meeting of the Working Party.

#### **CLWP.59 Business Plan Update**

Mr Hannah reported for information that three business plans had been prepared for the Working Party's consideration following the review, these outlined the following options:

- Leave current plan/service as it is
- Short term plan
- Long term plan

Mr Hannah requested that the Council indicate on what basis they are moving forward with CLL.

The Corporate Director (s151) reported that a review of the arrangement with CLL was required, as previously agreed, to enable a business plan to be presented as the uncertainty over future service provision did not enable CLL to present the plan.

#### **CLWP.60 Climbing Wall Update**

The Cultural and Tourism Services Manager reported on the current position with regard to the provision of a Climbing Wall at the Northern Ryedale Leisure Centre.

At the last meeting of the Working Party, it had been agreed:

“That before the climbing wall and equipment is fitted at Lady Lumley's School and used by either the school children or Community Leisure, insurance certificates and Health & Safety at work protocols are to be validated by a qualified legal advisor at Ryedale District Council.”

The Cultural and Tourism Services Manager reported that the Chief Executive of Ryedale was satisfied that all insurance certificates and health and safety at work protocols were adequate to proceed with the installation of the climbing wall. Since being accepted, the facility had been installed.

Mr Hannah reported that Community Leisure Limited were concerned that the facility could only be used with agreement from Lady Lumley's School at present, as the school were awaiting an investment from this council for protective matting in order to provide full community use. In respect of this, it was felt that the Insurance certificates did not fully cover the use of the facilities by the general public.

The Chairman suggested that Mr Hannah write to Lady Lumley's School to explain his concerns for Community Leisure Limited and request to see the insurance certificates for clarification. The Chairman reported that once the concern had been resolved, the Working Party would then be able to consider the potential revenue cost of the climbing wall and therefore if the Working Party would recommend a capital investment to enable the wall to be used in community use time.

### **Resolved**

- (a) That Mr Hannah writes to Lady Lumley's School requesting sight of the Climbing Wall Facility insurance certificates
- (b) That the revenue implications of operating the wall in community use time be brought to the next meeting of the Working Party.

#### **CLWP.61 Community Leisure Limited Review (June)**

The Corporate Director (S151) reported that at an Extraordinary meeting of this Council held on 7 June 2007, it was resolved that:

"... the arrangements be subject to a 12 month review..."

Mr Hannah summarised the main areas where progress had been made. The Chairman requested that he implemented all progress summarised into a detailed report to be submitted for Members information at a later date.

Members were of the opinion that the 12 month review of the arrangements with Community Leisure Limited should be overseen by an Overview & Scrutiny Task and Finish Group as was previously therefore, it was suggested that the Cultural and Tourism Services Manager approach the Overview & Scrutiny Committee at their next meeting to be held on 3 July 2008 to request the appointment of a Task and Finish Group.

## **Resolved**

That a request for an Overview & Scrutiny Committee task group to review the Community Leisure contract is forwarded to the 3 July meeting of the Overview & Scrutiny Committee.

### **CLWP.62 Date of Next Meeting**

It was agreed that the next meeting be held on Tuesday 5 August 2008 at 5.30pm.

### **CLWP.63 Urgent Business**

The following item was considered as a matter of urgency by virtue of Section 100B of the Local Government Act 1972.

### **CLWP.64 Intersport for Schools**

Mr Hannah reported that a potential 'Intersport for Schools Day' was in the process of being organised for pupils in years 7, 8, 9 and 10 from the four main high schools in Ryedale. The event was currently scheduled to be held on Wednesday 16 July 2008. Mr Hannah gave further details of what the day entailed.

The Chairman reported that details of the event would be reported to the next meeting of the Council when all Members would be invited to attend.

The Cultural and Tourism Services Manager reported that the Strategic Facilities Management Committee was due to be held on Wednesday 18 June 2008; Councillor Acomb was the Council's representative on the Committee.